

Sovrin Steward Qualification Committee Charter

Version 2
2019-03-27



<https://sovrin.org>

Steward Qualification Committee (SQC)

This charter contains the content required by [Sovrin Governing Body Policies](#). This charter was approved by the Sovrin Foundation Board of Trustees on 27 March 2019 and is listed in [Sovrin Governing Bodies](#). All terms in First Letter Capitals not defined in this document are defined in the [Sovrin Glossary](#).

To participate directly in this Sovrin Governing Body, please visit its [meeting page](#).

Charter Version and Date

Version: 2

Date approved by Sovrin Board of Trustees: 2019-03-27

[Link to the Sovrin Board of Trustees meeting minutes](#).

Governing Policies

All Sovrin Governing Bodies inherit the base set of policies defined in [Sovrin Governing Body Policies](#), including chartering, membership, chairpersons, facilitators, subgroups, funding, voting, intellectual property rights, meetings, and meeting pages. This charter defines extensions to these policies specific to this Sovrin Governing Body.

Status

This Sovrin Governing Body is organized as a **committee** as defined in [Sovrin Governing Body Policies](#).

Purpose

The purpose of the Steward Qualification Committee (SQC) is to review applications and make recommendations to the Board of Trustees about an organization's qualifications for Sovrin Stewardship.

Principles

All Sovrin Governing Bodies operate under the Core Principles in section 2 of the [Sovrin Governance Framework V2](#). These principles, especially Decentralization by Design, are of particular importance in determining the qualifications and governing the process for approving Sovrin Stewards.

Activities and Duties

1. The SQC is responsible for maintaining the Controlled Document entitled [Sovrin Steward Business Policies](#) that defines the policies and procedures by which organizations proceed through the stages of Sovrin Stewardship:
 - a. Application.
 - b. Qualification.
 - c. Activation.
 - d. Operation.
 - e. Suspension.
 - f. Termination.
2. The SQC shall oversee and make recommendations about the Sovrin Foundation's implementation of these policies and procedures.
3. The SQC shall make recommendations to the Sovrin Board of Trustees (BoT) as to whether a specific organization should be approved, suspended, or terminated as a Sovrin Steward.

Membership

1. Members are appointed by the Sovrin BoT.
2. The SQC shall consist of six members.
 - a. Four members of the BoT.
 - b. Two members of the Sovrin Technical Governance Board (TGB).
3. Members shall serve one-year terms, except for the initial members: two members of the BoT and one member of the TGB shall serve two-year terms.

Chairperson(s)

The SQC shall have one chairperson.

Facilitator(s)

A member of the Sovrin Foundation staff shall serve as facilitator.

Voting

All Sovrin Governing Bodies shall strive to reach decisions by consensus. When necessary, voting will be conducted as specified in [Sovrin Governing Body Policies](#).

Funding

The SQC may seek funding for consultation with outside experts as required to fulfill its duties. Such funding requests must be approved by the Executive Director of the Sovrin Foundation.

Meeting Schedule

The SQC shall hold virtual meetings monthly on a day and time determined by consensus or a vote of the members and recorded on the meeting page.

Meeting Page

All Sovrin Governing Bodies are required to maintain a meeting page with full information about the group, current documents, and how to participate in meetings. Follow this link to the [SQC meeting page](#).

Version History

As required by [Sovrin Governing Body Policies](#), this table is a history of all versions of this charter.

Version	Date	Link and Description
2	2019-03-27	This document
1	2018-08-22	Steward Qualification Committee Initial Charter

